

**Regional Transit Authority
Tuesday, June 4, 2024 @ 9:00 am**

**ECIA
7600 Commerce Park, Dubuque
Electronic Means (phone/zoom)**

RTA Board Members:

Delaware County Supervisors

Shirley Helmrichs

Jeff Madlom

Peter Buschmann
RTA Vice Chair

Dubuque County Supervisors

Harley Pothoff

Wayne Kenniker
RTA Chair

Ann McDonough

Jackson County Supervisors

Nin Flagel
RTA Secretary

Mike Steines

Don Schwenker

ECIA Staff:

Chandra Ravada
*ECIA Interim Exec. Director,
Planning and Transit*

Dan Fox
*Director of Transportation
and Transit*

Steve Stoffel
*ECIA Director of Finance
and Administration*

Gail Kuhle
*Transit Operations Manager
Specialist*

Stacie Scott
Transit Operations Manager

Christine Mergen
Finance & Documentation

Christine Efferding
*Administrative and Special
Programs Assistant*

A quorum was present.

Call to Order

The Tuesday, June 4, 2024, Regional Transit Authority (RTA) Board meeting was called to order at 9:01 a.m. by Chair Kenniker.

The members of the RTA are holding this session by electronic means pursuant to the provisions of the Iowa Open Meetings Law, Section 21.8, Code of Iowa, and due to the limited agenda for this meeting, relatively short period of time that this meeting is expected to be held, the expense of transporting the board members in person is impractical. The meeting is being held by phone or internet means originating from the ECIA offices in Dubuque. It is open to the public and those in attendance can hear the proceedings. Public notice of the meeting has been issued in accordance with Iowa Code Section 21.4.

Action on the Agenda for the Tuesday, June 4, 2024, RTA Board meeting,

Motion by Steines, second by Madlom to approve the Tuesday, June 4, 2024, RTA Agenda. The motion passed unanimously.

Action on approving the minutes and file the Secretarial notes from the Wednesday, May 1, 2024, RTA Board meeting

Motion by Flagel, second by McDonough to approve the minutes and file the Secretarial notes from the May 1, 2024, RTA Board meeting. The motion passed unanimously.

Review and Approve Invoices and Bills

Ravada presented the invoices and bills for April 27, 2024 – May 31, 2024 to the board members, noting a few line items. One noted was the payment to HBSS for \$23,060.00 which includes their hosting our program for FY25. Ravada also noted the payment to Cornwell Truck Repair, which was \$5,106.55 and covered two months instead of the usual one month payment. Lastly, Ravada note the Davey Coach Sales line for \$521,668.86 which is for the three new buses. DOT reimbursement for these charges will take a month or two. The rest of the charges are routine.

Motion by Madlom, second by Steines to approve the RTA invoices and bills. The motion passed unanimously.

Review and Approve Updated Fiscal Year 2025 Delaware, Dubuque, Jackson County Regional Transit Authority Consolidated Funding Resolution

Ravada explained to the board that FTA came back with \$5,000.00 more funding than initially expected, for a total of \$134,045. The board needs to approve this increase in funding before the resolution can be submitted.

Motion by Flagel, seconded by Steines to rescind the Fiscal Year 2025 Delaware, Dubuque,

Jackson County Regional Transit Authority Consolidated Funding Resolution and accept the revised version. Motion passed unanimously.

Other Business

There was no other business to discuss.

Adjournment

Motion by Madlom, second by Steines to adjourn the meeting at 9:08 a.m. The motion passed unanimously.

Respectfully submitted by,

Chandra Ravada
Director of Transportation, Planning, and Transit Services
ECIA